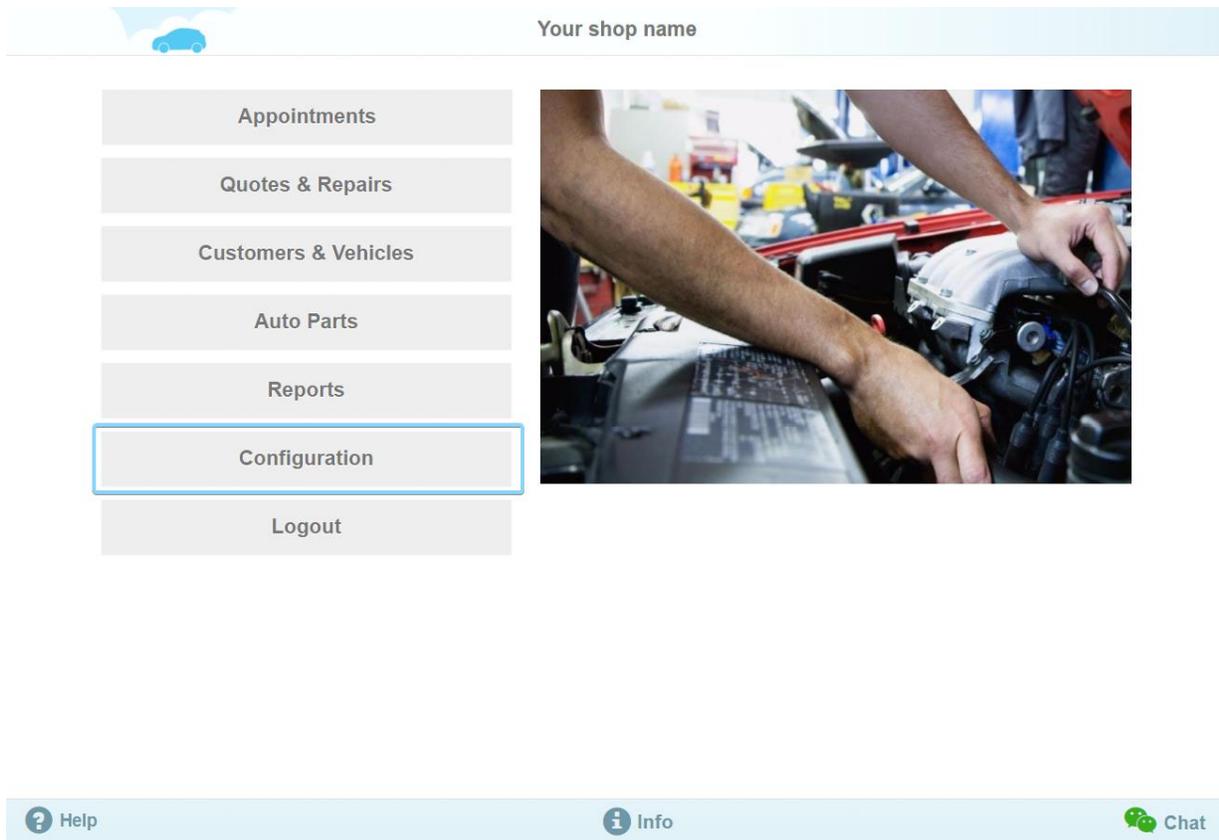


Repair templates

In this tutorial, you will learn how to create repair template and how to add it to the repair order.

Repair templates for the most common auto repairs will save your time when creating a repair order.

To create Repair Templates go to Configuration, select Technical (1) and click Repair templates (2). Here click Add repair templates button (3).



Configuration

- Profile Settings
- Financial
- 1 Technical
- 2 Repair templates
- Inspection templ.
- List of Bays

3 + Add repair template

Repair templates

Enter Template's name (*Oil change*) and click Save.

Repair Template

1 Name: Oil change 2 Save

The template name is not saved

The repair order card will appear. Here you can add repair items to the template.

Example: For oil change, it will be *Oil filter* (1) in *Type* select *Auto parts* (2), enter the price *\$15* (3) and quantity *1* (4). Click *Add item* (5).

The screenshot shows the 'Repair Template' interface. At the top, there is a header with a car icon and the title 'Repair Template'. Below the header, there is a text input field labeled 'Name:' containing the text 'Oil change'. The main section is titled 'Template items' and contains a table with the following columns: Description, Type, Price, \$, Hours, Qty, Total, \$, and Status. The first row of the table has the following values: 'Oil filter' in the Description column, 'Parts' in the Type column (with a dropdown menu open showing options: Labor, Diagnostics, Labor Discount, Parts, and Parts Discount), '15' in the Price, \$ column, '0.00' in the Hours column, '1' in the Qty column, and '0.00' in the Total, \$ column. The Status column contains a green button with a plus sign and the text '+ Add item'. Red circles with numbers 1 through 5 are overlaid on the interface to indicate the steps: 1 on the Description field, 2 on the Type dropdown, 3 on the Price input, 4 on the Qty input, and 5 on the '+ Add item' button. At the bottom of the interface, there is a light blue footer bar with three icons: a question mark for 'Help', an information icon for 'Info', and a speech bubble for 'Chat'.

For Engine oil (1) (*Type Auto parts*), enter the price \$20 and quantity. Click add the item.

Enter Oil change in the description (2), in Type select Labor (3). Labor price per hour is settled in Invoice settings or it may be edited right here (4), enter the time value 0,40 (5). Click add the item (6).

The screenshot shows the 'Repair Template' interface. At the top, there is a header with a car icon and the title 'Repair Template'. Below the header, there is a text input field labeled 'Name:' containing the text 'Oil change'. Underneath, there is a section titled 'Template items' which contains a table with the following data:

Description	Type	Price, \$	Hours	Qty	Total, \$	Status
Oil filter	Parts	15.00		1	15.00	Suggested
1 Engine oil	Parts	20.00		1	20.00	Suggested
2 Oil change	3 Labor	4 50	5 0.40			6 Add item
Total			0.00		35.00	

At the bottom of the screen, there is a navigation bar with three icons: a question mark for 'Help', an information icon for 'Info', and a speech bubble for 'Chat'.

Now your repair template is ready and can be added to a repair order.

To start a new repair go to Customers & Vehicles and select a vehicle by clicking on the car sign. Customer's info card appears.

Your shop name

- Appointments
- Quotes & Repairs
- Customers & Vehicles
- Auto Parts
- Reports
- Configuration
- Logout

Help
 Info
 Chat

<
Search of Customer & Vehicles

Second Name	Phone#	Make	Model	Year	VIN	License	Repairs
<input type="text"/>							
*Not specified yet	(408) 000-0029						
Riggs, Carl	(111) 111-3323	Toyota	Corolla	2005			
		Saturn	Sky	2007			
Bisognin, Jake	484546466	Nissan	Pathfinder	2007			
		Ford	Focus	2004			
Scott, George	(000) 098-0890	Audi	TT	1990			
Blake, Arthur	(131) 000-0000	Chevrolet	Tahoe	2003	J348348JF9GFL9949		
		Dodge	RAM 350	2008	GH535J66J5356HJ12		
		Ford	F-150	1990			

Help
 Add / Find Customer & Vehicle
 Chat

Now Click New repair on the bottom line.

 **Find / Add Customer & Vehicle** 

Phone*  **Email** 

First Name **Last Name**

Address

1st Car	2nd Car	Add
VIN <input type="text" value="VIN"/>	License <input type="text" value="Number"/> <input type="text" value="State"/>	
Odometer, mi * <input type="text" value="10"/>	Approximate mileage: 10000 mi per year (calculated)	

Vehicle*

Submodel **# Doors**

Transmission **# Speeds** **Wheels Drive**

Engine Size, cub. **# Cylinders** **Configuration**

Power, hs

 **Help**  **New repair**  **Search**  **Update**  **Delete**  **Chat**

To add previously created template enter its name on the top right field (*enter Oil change*).
Select your template. Now your template is added to the repair order.

The screenshot displays the AutoRepair Cloud interface for a repair order. At the top, it shows the vehicle details: "2005 Toyota Corolla" and "10 mi". A search bar contains the text "Oil", and a dropdown menu lists three templates: "Oil Change Simple" (5 stars), "Oil Change Combo" (5 stars), and "Oil change" (4.5 stars). Below the search bar, there is a table with columns for "Description", "Labor", and "Time". The table shows a total labor of 0.40 and a total cost of 55.00. A progress bar at the bottom indicates the status: "Initial" (green), "Checked" (blue), "Progress" (blue), and "Finished" (blue). A technician selection dropdown is set to "Mike A", and the start time is "2017-10-27 18:32". The interface also includes a "Requests for repair" section with "Accepted 1" and "Excluded 0" items, and a bottom navigation bar with icons for Help, Send Email, Download, Print, Delete, and Chat.

Please note that some of the repair templates have been already added to AutoRepair Cloud by default.