

Shop Suppliers Feature

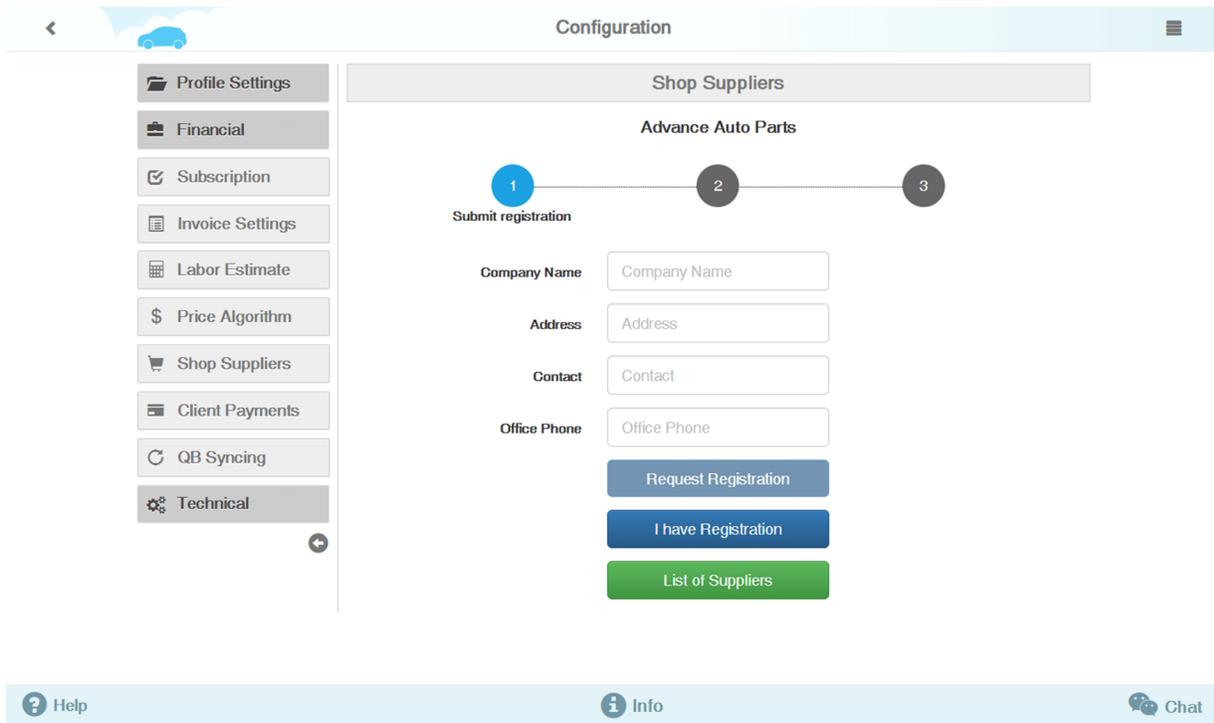
This time you will learn how to set up and use the Shop Suppliers Feature which has been updated (version 7.1) and now has many new functions.

Please go to Configuration and select Financial, then select the Shop Suppliers submenu.

The screenshot shows the 'Configuration' screen with the 'Shop Suppliers' sub-menu selected. The interface is divided into a left sidebar and a main content area. The sidebar contains menu items: Profile Settings, Financial, Subscription, Invoice Settings, Labor Estimate, Price Algorithm, Shop Suppliers (selected), Client Payments, QB Syncing, and Technical. The main content area is titled 'Shop Suppliers' and is organized into three sections: 'Retail network, e-Purchase', 'Online', and 'Parts Tech'. Each section lists various suppliers with their logos and names, and includes an 'Activate' button or a toggle switch. The 'Retail network, e-Purchase' section includes Advance Auto Parts, O'Reilly Automotive online store, Auto Zone via PartsTech, and Napa Auto Parts via PartsTech. The 'Online' section includes Amazon and eBay. The 'Parts Tech' section includes WORLD PAC and Action Auto Parts. At the bottom of the screen, there are 'Help', 'Info', and 'Chat' icons.

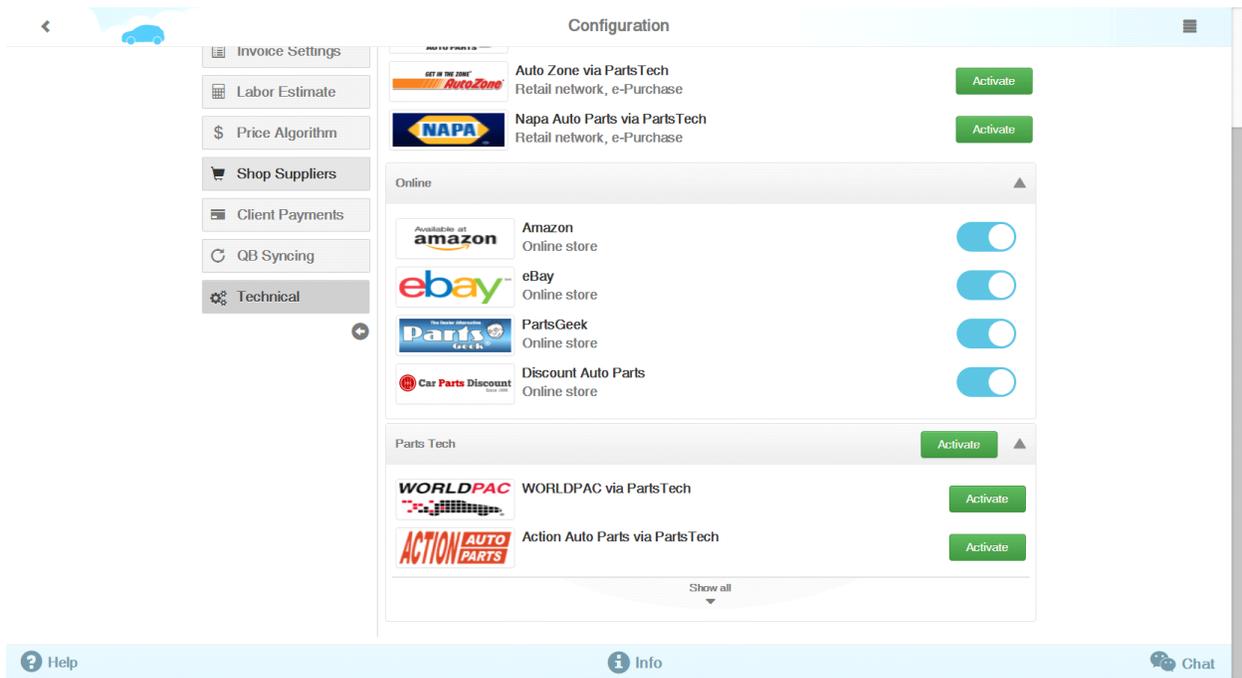
Supplier	Description	Activation Method
Advance Auto Parts	Retail network, e-Purchase	Activate button
O'Reilly Automotive online store	Online store	Toggle switch (off)
Auto Zone via PartsTech	Retail network, e-Purchase	Activate button
Napa Auto Parts via PartsTech	Retail network, e-Purchase	Activate button
Amazon	Online store	Toggle switch (on)
eBay	Online store	Toggle switch (on)
WORLD PAC	WORLD PAC via PartsTech	Activate button
Action Auto Parts	Action Auto Parts via PartsTech	Activate button

To use Advance Auto Parts click on the “Activate” button. In this menu you can either register or link your existing account by clicking on the “I have registration” button.



If you want to register, please enter your data and click “Request Registration.” The *Advance Auto Parts* company representatives will contact you shortly.

To activate the online stores such as Amazon, eBay, Parts Geek and Discount Auto Parts simply turn on the switch.



To use Auto Zone and Napa you will need the PartTech account. You can look through the list of all suppliers who get connected through PartTech when you click on “Show All” button.

Click “Activate” to connect to PartTech. Fill out the required fields and press the “Create new account” button to register. If you already have an account, press the “Sign In existing account” button to skip this step. Enter the username and password and click on “Link to account.” If all went well, you will see the corresponding message.

The screenshot shows a web application interface for configuring shop suppliers. The top navigation bar is light blue with a back arrow, a car icon, the text "Configuration", and a menu icon. A left sidebar contains a list of settings: Profile Settings, Financial, Subscription, Invoice Settings, Labor Estimate, Price Algorithm, Shop Suppliers (highlighted), Client Payments, QB Syncing, and Technical. The main content area is titled "Shop Suppliers" and contains a "Parts Tech" section. This section includes four input fields: "Email", "Password", "Confirm Password", and "EIN" (with the value "00-0000000"). Below the fields is a checkbox labeled "I agree to the Terms Of Service (PartsTech)". At the bottom of the form are three buttons: "Create new account" (blue), "Sign In existing account" (dark blue), and "List of Suppliers" (green). The bottom of the page features a light blue footer with "Help", "Info", and "Chat" icons.

Now you are able to activate the suppliers who work through PartsTech. Select the supplier you want and enter the required credentials. If you do not know the credentials, get in touch with your supplier or visit the PartsTech site where you can find out how to receive the credentials of the supplier you need.

Now, for example, we are activating the Motor Distribution.

Shop Suppliers

Motor Distribution via PartsTech

1 Submit registration 2 3

How to find your customer number
You can find your customer number on a recent invoice. Look at the top of the invoice, you will usually see it labeled as Customer Number or Account Number.

What if I cant find or don't have an account number?
If you can't find your customer number on an invoice, your best bet is to call your local store and ask them to look up your account number. If you don't have an account set up with your local parts store, in many cases you will have to set one up before you can order online via PartsTech.

You can contact your local store and let them know that you would like to set up a wholesale account and ask them to enable the account for online ordering through PartsTech.

I have Registration
List of Suppliers

Help Info Chat

If you were unable to find the store you needed in the list, click on the “Add another PartsTech supplier” button and enter the name of the store. The AutoRepair Cloud team will see your request and add the store you need as soon as possible.

Configuration

BOND AUTO PARTS via PartsTech Activate

IMC via PartsTech Activate

KOI Auto Parts via PartsTech Activate

Auto Electric & Carburetor Co., Inc. via PartsTech Activate

PROSTOCK via PartsTech Activate

Nixon Auto Parts via PartsTech Activate

Auto Tech Supply via PartsTech Activate

The Parts House via PartsTech Activate

TBA Oil Warehouse via PartsTech Activate

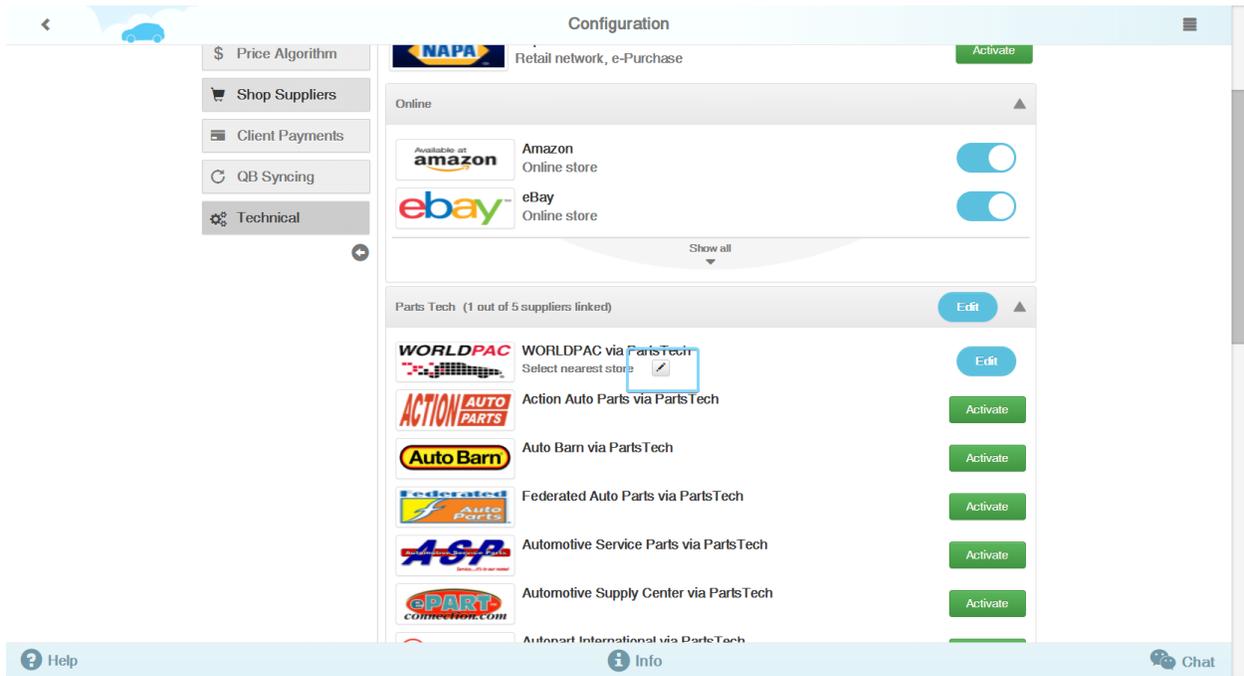
Auto Supply Company, Inc. (ASCO) via PartsTech Activate

XL Parts via PartsTech Activate

+ Add another PartsTech supplier

Help Info Chat

Click the “pencil” icon and choose the address of the nearest store.



When the necessary suppliers have been activated, you can go to the repair page. If you do not know how to do this, please watch our previous guide.

Select Repair Item – Parts type. Enter the keywords of the required part. For example, enter the name or part number then click on the blue shopping cart icon to start the search.

Repair # 12724

2011 Ford Explorer - 10 mi... More

Add a repair tag, split with semicolon

Description	Type	Price, \$	Hours	Qty	Total, \$	Status
type keywords	Parts	Price		1		+ Add item
More	Labor		0.00		0.00	
	Diagnostics					
	Labor Discount					
	Parts					
	Parts Discount					

Initial Checked Progress Finished

Technician: John Dev

Time Started: 2018-02-07 10:19

Requests for repair: Accepted 0 Excluded 2

Leave Your notes for this repair...

Help Send Email Invoice Delete Chat

At the very top of the page that has just opened, you will see the results of the spare parts search according to your Inventory. Clicking on the “Show” button will take you to the menu where you will be able to add the found spare part into repair. You can learn more about how to work with Inventory and Auto Parts feature in our previous guide.

Below you can see the search results with the connected suppliers.

Auto Parts Searching

 Inventory	Finished : No parts found by keyword; Total 11 part(s)	Show
 Online store	Finished : Found 24 part(s)	Show
	Finished : Provider turned off in the settings	Show
	64%	Show
Please wait a little while we process your search...		Show all

? Help ← Return to the Repair ⚙ Configuration of part suppliers 🗨 Chat

Click the “Show” button located in front of the “Online store” button and you will see the list of found spare parts in stores like Amazon, eBay, Parts Geek and Discount Auto Parts. Here you can look through the spare parts images as well as their prices and specifications. Select the spare parts quantity and click “Select.” On the new page that opens up click the “Purchase” button, and you will be redirected to the online store page for purchasing the necessary spare part. Go back to the previous page and click “Save Order”. The selected part will be added to repair, and the “Order” will be accessible in Auto Parts menu.

Order

Order Number	3	Order Date	02/09/2018	Status	Suggested
Tracking #	1595123	OEM	<input checked="" type="checkbox"/>	New/Used	New
Supplier Number	224865	Supplier	eBay	Purchase	
Part Number		224865		Manufacturer	Bully Dog
Description		Air Filter		Warranty	
More about product					
				Specification	Images
				Web Page	
Price Unit, \$	63.31	Quantity	1	Units	ea
Shipping, \$	0.00	Tax, \$	0.00	Fee, \$	0.00
Price Cost, \$	63.31	Core Charge, \$	0.00	Price Amount, \$	63.31
				Total Amount, \$	63.31
				Packaging by	1

[? Help](#)
 [Save Order and Return to Repair](#)
 [Cancel Order and Return to Select Part](#)
 [Chat](#)

In the same way, you can look through the search results in Advance Auto Parts and PartsTech or see the search results from all suppliers.

Auto Parts Searching

Inventory	Finished: Found 1 part(s)	Show
Online Stores	Finished: Found 24 part(s)	Show
	Finished: Found 102 part(s)	Show
	Finished: Found 24 part(s)	Show
Total found 150 parts		Show all

[? Help](#)
 [Return to the Repair](#)
 [Configuration of part suppliers](#)
 [Chat](#)

Click the “Show All” button, and, for example, select the tab with the supplier who works through PartsTech. Select the required spare part by clicking “Select”, then click “Purchase.” If the credit card is linked to your PartsTech account, your purchase will be processed

automatically. If you are using the PartsTech for the first time, go to PartsTech site and link your card while you are processing the purchase. After this, every time you click on the “Purchase” button, your purchase will be processed automatically.

If the purchase was processed successfully, you will see the corresponding message. This means that the spare part has been added to the repair and the “Order” was saved.